Environment, Health & Safety Newsletter

November 2012 Vol. 1 Issue 1



Hello!!

A big HELLO from the EH&S Office of the University of Nicosia!! Our aim is:

- To ensure, so far as is reasonably practicable, the health, safety and welfare at work of all employees and students
- To ensure that the statutory duties of the University of Nicosia are met at all times
- To maintain clear procedures for the action to be taken in the event of injury, and for the reporting of accidents and hazards
- To maintain safe systems of work for faculty, staff, students and third parties
- To maintain clear procedures for action to be taken in case of fire and emergencies
- To maintain the established procedures for joint consultation between Professional Representatives, Trade Union and Management on health and safety, reviewing them when appropriate
- To provide appropriate information, instruction, training and supervision to ensure the health and safety of faculty, staff and students
- To maintain and improve the high degree of safety consciousness and responsible attitudes to Environment, Health and Safety throughout the University

UNIVERSITY OF NICOSIA
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A. Events and Seminars Organized

Academic Year 2011-12

Anti-smoking campaign

"SMOKE FREE IS THE WAY TO BE" campaign

In collaboration with the Ministry of Health, the Department of Student Affairs and the Ex-smokers organization, we organized a series of lectures that covered a wide variety of topics including physical, psychological and environmental aspects of smoking as well as a lecture on how to quit smoking.

The lectures were of interest to administrative and academic staff, students and the general public.

We would like to thank all our distinguished lecturers for their participation. A special thanks to our own Dr Marios Valiantis and Ms Perdikoyianni Maria.

Additionally, in collaboration with exsmokers.eu, a booth was set-up in the Millennium Cafeteria of UNic during Club and Societies registration week. As a result, we had the opportunity to interact with students and give them valuable information as well as some gifts (stress balls and cups).

A special thanks to the of Department of Student Affairs that provided the space for our booth even though there was a limited amount of space to place their own clubs and societies booths.



"SMOKE FREE IS THE WAY TO BE!

Students with Special Educational Needs

The University of Nicosia acknowledges that it is its proactive duty to serve the educational needs of all its students. As such, it is committed to providing equal opportunities for people with disabilities in accordance with the policy of the University by doing its utmost to secure the necessary means, facilities and personnel.

In our effort to inform and support faculty and staff we organized a seminar titled "How to Work with Students with Special Educational Needs". Through the seminar we wanted to inform our faculty and staff about the services available at KESY but also to show them the ways of identifying and communicating with these students.

Further, this year we were proud to introduce our up-dated handbook.

Special thanks to Prof. Stasinos Demetrios and Dr Petronda Stella for their collaboration.



"HOW TO WORK WITH PEOPLE WITH SPECIAL EDUCATIONAL NEEDS"

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B.Trainings

Academic Year 2011-12

1. Fire Alarm

New Procedures are in place to help key personnel to act correctly in case the fire alarm sounds.

2. First Aid – Defibrillator

The University of Nicosia has trained First Aiders always on call. This year an additional number of people has been trained in the use of a defibrillator (=is the definitive treatment for the life-threatening cardiac arrhythmias, ventricular fibrillation and pulseless ventricular tachycardia) for emergency. As such, on May and again with the help of Ms Liana Ellina we organized the training program.



"DR SOLOMOU GIVES THE DEFIBRILLATOR CERTIFICATE TO MS CHRISTODOULOU"

3. Floor Leaders

As a University, we consider safety to be of the outmost significance. To better prepare us for an emergency, a training session for a group of employees in charge of evacuating the building in case of an emergency, was arranged.

The training was conducted by the A.P. Fire Preventions Consultants Ltd.

A certificate of attendance was given to all participants.



Α/Α 11/1467/Π.

A.P. FIRE PREVENTION CONSULTANTS LTD

ΠΙΣΤΟΠΟΙΗΤΙΚΟ

Απονέμεται στη
που παρακολούθησε το Πρόγραμμα

"Πυρόσβεση / Πυρασφάλεια και Χειρισμός Εκτάκτων Καταστάσεων"

Διάρκειας 6 ωρών που πραγματοποιήθηκε στο Πανεπιστήμιο Λευκωσίας στις 23 Νοεμβρίου, 2011

Ανδρέας Παπαδόπουλος
Γενικός Διευθυντής
Εκπαιδευτής

Ημερομηνία: 23 Νοεμβρίου, 2011

C. Manuals

The Environment, Health and Safety Office produces / up-dates the following manuals:

1. Environment, Health and Safety Policy and Practice
2. Instructions to Faculty and Staff for Environment, Health and Safety Issues
3. Students with Special Educational Needs for Faculty and Staff
4. Floor Leaders Manual on Environment, Health and Safety at Work Issues
5. Emergency Evacuation Plan

At the moment we are in the process of completing the following manual:

6. Students with Special Educational Needs for Students

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D. EH&S Coordinators

As the Environment, Health and Safety Office is growing coordinators were assigned for each campus in Nicosia as well as in Larnaca and Limassol.

Dr Nicolaou will remain the EH&S Officer and the coordinators below will manage day-to-day EH&S issues of the campuses:

1. Intercollege Nicosia:
   Dr Chrysanthou Andreas

2. Medical School:
   Ms Constantinou Yanna

3. Intercollege Limassol:
   Ms Neofytou Eftihia

4. Intercollege Larnaca:
   Ms Nirou Georgia

We welcome our new colleagues and look forward to a fruitful collaboration.

E. Environment, Health and Safety Committee and Sub-Committees

Under the Health and Safety at Work Law, safety committees have the function of keeping under review the measures taken to ensure the health and safety at work of employees and others.

The objective of the committee is to promote cooperation between employers and others in instigating, developing and carrying out measures to ensure health and safety at work.

For the Academic year 2011/12 the EH&S Committee consisted of:

- Dr Solomou Emilios, Executive Vice President for Administration
- Dr Nicolaou Stella, Environment, Health and Safety Officer
- Dr Antonaras Alexandros, Director of the Consultancy Unit
- Dr Hadjigeorgiou Photos, Associate Dean of the Human Biology Department
- Dr Petronda Stella, Phsychologist at KESY
- Dr Stasinos Demetrios, Professor at Education Department and specialized for people with special educational needs
- Dr Valiantis Marios, Director of the Environmental Unit / Ecognosia
- Dr Yamasaki Edna, Head of the Human Biology Department
- Ms Ellina Liana, Head Receptionist and Head First Aider
- Ms Makrides Voula_Head of Facilities Department
- Ms Pelides Katia, Associate Lecturer of the Nursing Programme and ex-EH&S Officer
- Ms Thrassou Myria, Head of Student Affairs Department

This year we have also initiated four sub-committees that deal with specific issues and report to the EH&S Committee:

Environment subcommittee: Dr Valiantis Marios (chair), Dr Antonaras Alexandros, Dr Nicolaou Stella, Ms Makrides Voula

Disabilities subcommittee: Dr Stasinos Demetrios (chair), Dr Petronda Stella, Dr Nicolaou Stella, Ms Pelides Katia, Mr Nicandrou Peter, Ms Thrassou Myria, Ms Perdicogianni Maria, Dr Ioannou Yianna, Ms Ioannou Skevi

Laboratory safety subcommittee: Dr Hadjigeorgiou Photos (chair), Dr McRoy Ian, Dr Demoliou Kaiti, Mr Orphanides Nicolaos, Mr Chad Schou

Facilities and Risk Assessment subcommittee: Dr Solomou Emilios, Dr Nicolaou Stella, Ms Makrides Voula

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EVENTS	MONTH	
Orientation – New Faculty	September	
UNISCO - Orientation	September	
Medical School – Orientation	September	
Anti-Smoking Campaign	October	
Students with Disabilities – Seminar	October	February
EH&S Sub-Committees Meetings	October	March
Food Safety - Seminar	October/November	
EH&S Committee Meeting	November	April
EH&S Coordinators Meeting	November	April
Insurance Liability Committee Meeting	June	December
Medical Scheme Insurance Committee Meeting	As needed	
Trainings – Floor Leaders		
Environmental Campaign		

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