

## ERASMUS+ STUDY MOBILITY

### Checklist

#### Before Mobility

- Erasmus+ Study Mobility Application Form
- Acceptance Letter from Receiving Institution
- Course Compatibility Form (CF)
- ECTS Online Learning Agreement (OLA)-Before Mobility
- Copy of VISA (For Non-EU Students)
- Proof of EU Health Insurance Card or Private Health Insurance
- Deposit to the Finance Office of the registration fee of €1000 and settle any outstanding/pending balances
  - Once you settle the above (outstanding fees and deposit) please submit a statement of your account at the Erasmus Office
- Copy of IBAN Account
- Complete the Online Language Assessment (OLS) (via EU Academy)
- Copy of online Air Tickets
- Erasmus+ Agreement (Grant and Financial Agreements) (prepared by our office)

#### During Mobility

- Original Boarding Tickets to Destination (QR Code)
- New Contact Details Abroad
- Arrival Form dully signed by the Receiving Institution
- Registration Form at Receiving institution (if available)
- NEW Compatibility Form (CF) (in case of any changes)
- ECTS Online Learning Agreement (OLA)-During Mobility (in case of any changes)
- Online Language courses (optional via EU Academy)

#### After Mobility

- Original Boarding Tickets to Cyprus (QR Code)
- Departure Form dully signed by the Receiving Institution
- Original Transcript of Records (provided by the Host Institution)
- EU Survey-Final Report
- Testimonial and Photos (requirement)
- Complete Language Assessment (via EU Academy)
- Erasmus+ Agreements (Amendment to Grant Agreement, if needed)
- Grant Receipt Form (for grant beneficiaries)