

**26TH INTERNATIONAL CONFERENCE ON CORPORATE AND MARKETING COMMUNICATIONS
(CMC 2022)**

University of Nicosia, Nicosia, Cyprus, 18 – 20 April 2022

PAYMENT TERMS & CONDITIONS

Payment to Keystone Conferences & Events can be made either by **Bank Transfer** or by **Credit Card**. You can choose the method of payment you prefer on the online Registration Form.

Credit Card

When choosing the Credit Card payment method, you will make the payment online through the Online Registration Form as soon as you finish your booking.

Bank Transfer

1. We will need to receive the full amount in our bank account within 5 working days from the date of your booking.
After 5 working days your booking will be automatically cancelled in case the payment does not appear in our account.
2. Please include your Registration Number and Invoice Number on the Bank Transfer Form otherwise we may not be able to match the payment with your booking.
3. Please instruct your bank that we need to receive in our account clear and net full amount as it appears on the invoice, so all bank charges should be paid and covered by the payee before the remittance is made.

Important: Please note that no booking will be confirmed unless we receive full payment in advance as per above terms.

CANCELLATION POLICIES

FOR ACCOMMODATION

For Cancellations till 3/4/22:	No Cancellation Fee.
For Cancellations between 4/4-10/4/22:	2 Nights Cancellation Fee, except Hilton Nicosia which has Full Cancellation Fees.
For Cancellations on/after 11/4/22:	Full Cancellation Fee.

FOR REGISTRATION

For Cancellations till 17/3/22:	€50.00 Administrative Fee.
For Cancellations on/after 18/3/22:	Full Cancellation Fee.
In the event CMC 2022 Conference <u>must be cancelled due to unforeseen circumstances (e.g., Covid-19)</u>, University of Nicosia will refund the cost of registration.	