



<b>Course Code</b> ENGL-100 DG (Ακροατήριο 01)	<b>Course Title</b> Βασικές Αρχές Γραφής	<b>Credits (ECTS)</b> 6
<b>Prerequisites</b> BENG 100	<b>Department</b> English Language and Literature	<b>Semester</b> Any
<b>Type of Course</b> Required	<b>Field</b> Languages	<b>Language of Instruction</b> English
<b>Level of Course</b> Undergraduate	<b>Lecturer</b> Dr Katherine Fincham- Louis	<b>Year of Study</b> Any
<b>Mode of Delivery</b> Distance Learning	<b>Work Placement</b> N/A	<b>Co-requisites</b> None

### Objectives of the Course:

The course aims primarily to increase the students' awareness and ability in different common styles of writing so that they develop their academic writing skills. Consequently, students learn techniques to compose grammatically correct sentences with an emphasis on the writing process, and the strategies to develop, organize, and review ideas in English paragraphs and essays. Part of the course will also cover problem areas in the use of grammar and mechanics. Basic Writing is at Level C1 of the Common European Framework of Reference for Languages (CEFR).

### Learning Outcomes:

After completion of the course students are expected to be able to:

1. Demonstrate an awareness of the writing process, sentence structure, punctuation and spelling.
2. Compose different types of effective outlines and understandable, coherent paragraphs that have a clearly stated topic sentence.
3. Compose well developed common essay genres with a clearly stated thesis statement.
4. Compose introductions, body paragraphs and conclusions for essays.
5. Recognize and correct fragments, comma splices, and run-on sentences.
6. Employ the most effective words for concise writing.

## Course Contents:

### Writing

Demonstrate an awareness of the process of paragraph and the academic essay writing (generating ideas; considering subject, purpose and audience; planning, drafting and revising); paragraph structure and coherence.

Develop unity and language use.

Compose effective topic sentences and thesis statements.

Produce clear, well-structured paragraphs and essays using different patterns of development including: narration, description, illustration, comparison and contrast, definition, process analysis, classification, persuasion, cause and effect.

Produce clear introductions, body paragraphs and conclusions for essays.

Revise for consistency and parallelism.

Revise for sentence variety and language awareness.

Enrich vocabulary.

### Reading

Extend reading and comprehension techniques (skimming, scanning, finding main idea, inferring meaning, etc.)

Read independently and understand meaning of a wide range of mainstream text-types such as short stories, song lyrics, cyber texts, magazine articles, correspondence, etc.

### Grammar and Mechanics

Review and consolidate English grammar and mechanics (on an individual basis as required): correct uses of nearly all the verb forms of English and irregular verbs; independent and dependent clauses; parallel structure; sentence fragments; correct word order, subject/verb agreement; correct uses of coordinating, subordinating, and correlative conjunctions, appropriate transition words, and various other cohesive devices; capital letters; correct punctuation related to meaning; appositives; dangling modifiers; formal and informal registers; spelling.

## Learning Activities and Teaching Methods:

Interactive Lectures, Interactive PowerPoint presentations, Readings; Assignments

## Assessment Methods:

End of Lesson quizzes (online), Written Assignments, Final Exam

## Required Textbooks:

Authors	Title	Publisher	Year	ISBN
D.E. Zemach and L.A. Rumisek	<i>Academic Writing: From Paragraph to Essay</i>	Macmillan	2005	9781405086066

## Recommended Textbooks:

Authors	Title	Publisher	Year	ISBN
Bailey, S	<i>Academic Writing: A Handbook for International Students, Third Edition</i>	Routledge,	2011	978-0-203-83165-6

**Students also should invest in a good dual language dictionary.**