



UNIVERSITY OF NICOSIA ΠΑΝΕΠΙΣΤΗΜΙΟ ΛΕΥΚΩΣΙΑΣ

University of Nicosia, Cyprus

Course Code EDUC-577	Course Title Planning and Decision Making in Education	ECTS Credits 9
Department Education	Semester Fall or Spring	Prerequisites EDUC 570
Type of Course Elective	Field School Management	Language of Instruction Greek
Level of Course 2 rd Cycle	Year of Study 2 nd	Lecturer(s) STAFF
Mode of Delivery face-to-face	Work Placement N/A	Co-requisites None

Objectives of the course:

- Study the literature on planning and decision making.
- Analyze two basic functions of school leadership and management: planning and decision making.
- Participate in simulation studies which focus on authentic problems of planning and decision making.
- Use planning models and methods of decision making to plan school activities and to face actual everyday problems at the school level.

Learning outcomes:

- Identify and take into account a number of variables which affect planning at both the micro- and the macro-level of education.
- Locate the major qualities of various methods of decision making and decide the circumstances under which each method could be applied.
- Apply models of planning to behave rationally when dealing with school activities.

Course content:

1. Strategic planning at the macro level (educational system). Planning at the school level. Factors which affect planning.
2. Approaches to planning. GANTT chart and Critical Path Analysis.
3. Approaches of decision making. The political and the rational processes. Participative decision making.
4. Analysis of school problems, development and evaluation of alternative solutions.

Learning activities and teaching methods:

Lecture, workshops, experiential seminars, individual and group work, individual feedback, case study analysis, student presentations

Assessment methods:

Formative assessment, feedback, individual research, collaborative work, presentations, discussions

Required textbooks/reading:

Authors	Title	Publisher	Year	ISBN
Hoy, W.K., & Tarter, C.J.	Administrators solving the problems of practice: Decision-making concepts, cases and consequences.	Allyn and Bacon	2003	0205508014
March, J. G.	A primer of decision making	Free Press	1994	0029200350

Recommended Textbooks/Reading:

- Hoy, W.K., & Miskel, C. G. (2005). *Educational administration: Theory, research and practice* (7th edition) ch. 9. New York: McGraw.
- Hoy, W.K., & Tarter, C.J. (2003). *Administrators solving the problems of practice: Decision-making concepts, cases and consequences*. Boston: Allyn and Bacon.
- Johnson, Jr. B. L. & Kruse, S. (2009). *Decision making for educational leaders: under examined dimensions and issues*. Albany, NY: SUNY Press.
- Kaufman, R.A., (1994). *Mapping educational success: strategic thinking and planning for school administrators (successful schools)*. Thousand Oaks, California: Corwin Press.
- March, J. G. (1994). *A primer of decision making*. New York: Free Press.
- Patrinos, H. A., Barrera-Osorio F., & Fasih, T. (2009). *Decentralized decision-making in schools: the theory and evidence on school-based management*. Washington, DC: The World Bank.
- Picciano, A. G., (2005). *Data-driven decision making for effective school leadership*. Columbus, OH: Pearson Education.
- Preuss, P.G. (2008). *Data-driven decision making and dynamic planning*. Larchmont, NY: Eye on Education.
- Salas, E., & Klein, G. (2001). *Linking expertise and naturalistic decision making*. Mahwah, NJ: Erlbaum.
- Willower, D. J., & Licata, J. W. (1997). *Values and valuation in the practice of educational administration*. Thousand Oaks, CA: Corwin Press.
- Zey, M. (1992). *Decision making: Alternatives to rational choice*. Newbury Park, CA: Gage.