



## MBA PROGRAMME RECOMMENDATION

### I. This section is to be completed by the applicant.

After filling out the section, please give this form to each one of your referees

Applicant's name

Applicant's Address

City/Country

Programme applying for

Date of Birth

Telephone Number  Fax Number

I hereby authorise the appropriate person(s) to provide the information requested in this document

Applicant's Signature  Date

### II. This section is to be completed by the referee

The University of Nicosia would appreciate your assessment of this applicant. The institute will see your appraisal only in the valuation of the student's admission and its confidentiality will be safeguarded.

Please complete this as soon as possible and return it to: UNIVERSITY OF NICOSIA  
Office of Admissions,  
P.O. Box 24005,  
1700 Nicosia, Cyprus

#### 1. General Ratings

Please indicate your opinion of this applicant in the context in which you know him or her. Your assessment should be indicated in each case by ticking off the appropriate check box.

##### 1.1 In your view, how does the applicant rate on the following personal characteristics:

Motivation

Very High  High  Average  Low  Very Low  Not known

Self Discipline

Very High  High  Average  Low  Very Low  Not known

Leadership: The ability to administer, get things done & organise others

Very High  High  Average  Low  Very Low  Not known

Self-Confidence

Very High  High  Average  Low  Very Low  Not known

Emotional Maturity & Stability

Very High  High  Average  Low  Very Low  Not known

Academic Ability

Very High  High  Average  Low  Very Low  Not known

Social Skills: The ability to get on with people; poise & ease in varied situations

Very High  High  Average  Low  Very Low  Not known

Imagination & Creativity: Capacity for original thought, the ability to generate new ideas

Very High  High  Average  Low  Very Low  Not known

Intellectual ability: The power to grasp concepts & to reason analytically

Very High  High  Average  Low  Very Low  Not known

Communicative ability (written):

Very High     High     Average     Low     Very Low     Not known

Communicative ability (oral):

Very High     High     Average     Low     Very Low     Not known

Perseverance:

Very High     High     Average     Low     Very Low     Not known

Organisational skills:

Very High     High     Average     Low     Very Low     Not known

**1.2 Please indicate how well the applicant is known to you:**

Known Personally     Seen Occasionally     Known only through Records

**1.3 Please indicate how long you have known the applicant:**

Less than 1 year     1-3 years     More than 3 years

**1.4 The applicant has been known to you as a:**

Student     Subordinate     Colleague     Friend     Acquaintance

## Specific Comments

2.1 What do you see as personal strengths of this applicant?

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2.2 In your view, what weaknesses might this applicant show?

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2.3 University of Nicosia would appreciate your overall assessment of the applicant's academic and personal qualities:

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2.4 Would you recommend this individual to attend a vigorous MBA Programme?

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## III. The referee

Referee's Name

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Organisation

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Position

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Address

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City/Country

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Contact Telephone Number

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Fax Number

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Referee's Signature

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Date

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